

MINUTES of a VIRTUAL MEETING of FARLAM PARISH COUNCIL held on FRIDAY 5TH JUNE 2020 at 7.00pm.

Present: Cllrs S. Bowles (Chairman), R. Forster, R. Hinton, C. Marsh and C. Skeates.

In Attendance: Clerk
City Councillor Tinnion.

Action

001/20 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received and agreed from:-

Councillor Murray.

002/20 REQUESTS FOR DISPENSATION

RESOLVED to note that no requests for dispensation were received.

003/20 DECLARATIONS OF INTEREST

Councillors were invited to record their interests:-

RESOLVED to note that there were no declarations of interest.

004/20 MINUTES

004/20.1 MINUTES OF THE MEETING HELD ON 11th MARCH 2020 WAS SUBMITTED.

RESOLVED to agree the accuracy of the minutes of the meeting held on 11th March 2020 confirmed as a true and accurate record after amending Councillor Marsh as being in attendance and authorise the Chairman to sign the minutes at the next face to face meeting of the council.

SB

005/20 HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY

Members were asked to formally agree the High Consequence Infectious Disease Policy.

RESOLVED to ratify the High Consequence Infectious Disease Policy adopted by email on 20th March 2020.

006/20 ANNUAL MEETING OF THE PARISH COUNCIL

RESOLVED to note that the Annual Meeting of the Parish Council had been deferred until May 2021. The Chairman had circulated the report he would have given to the Village News.

007/20 STANDING ORDERS

An addendum to the Standing Orders had been circulated to enable the Council to meet virtually during the current pandemic.

RESOLVED to adopt the standing orders with immediate effect.

008/20 PUBLIC PARTICPATION

RESOLVED to note that there were no members of the public present.

RESOLVED to note there were no City or County Councillor reports.

Signed (Chairman):.....

Date

009/20 TOWN AND COUNTRY PLANNING

RESOLVED to note there were no applications to consider.

010/20 NOTIFICATION OF DECISIONS

RESOLVED to note the report on the notification of decisions, submitted by the Clerk.

011/20**FINANCIAL MATTERS –****011/20.1 BANK RECONCILIATION TO 14.05.20**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balances to 14th May 2020 of £11,911.93.

011/20.2 EXTERNAL AUDITOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2020 AND EXEMPTION CERTIFICATE–

There were submitted Section 1, Annual Governance Statement, and 2, Statement of Accounts, of the Annual Return, Receipts and Payments Accounts, Balance Sheet, Supporting Notes and Annual Internal Audit Report for the year ended 31st March, 2020.

011/20.2.1 RESOLVED to approve the Annual Governance Statement for the year ending 31st March 2020.

011/20.2.2 RESOLVED to approve the Statement of Accounts for the year ending 31st March 2020.

011/20.2.3 RESOLVED to authorise the Chairman to sign Sections 1 and 2 of the Annual Return for 31st March 2020. **SB**

011/20.2.4 RESOLVED that the Parish Council can certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to submit a Certificate of Exemption to the External Auditor having confirmed that gross income or gross expenditure did not exceed £25,000 in the year ending 31st March 2020

011/20.2.5 RESOLVED to agree that the Accounts, Balance Sheet and Supporting Notes reflected the Parish Council's financial position at 31st March 2020.

011/20.2.6 RESOLVED to note that the notification of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for accounts year ending 31st March 2020 as Monday 15th June to Friday 24th July 2020.

011/20.3 APPROVAL OF EXPENDITURE

RESOLVED to authorise the following expenditure for payment:-

Amount £	Payee	Detail	Cheque number
330.48	A Riddell	Net wage to 31.05.20	100787
176.04	CALC	Subscriptions	100788
418.13	Came & Company	Insurance	100789
440.00	R Farrimond	Grass cutting	100790
100.00	Lacy Thompson Hall	Xmas tree contribution	100791

Signed (Chairman):.....

Date

011/20.4 INTERNAL AUDIT REPORT

RESOLVED to note the internal audit report and that no matters of concern were raised.

012/20 CONTINUED USE OF DELEGATED POWERS

RESOLVED to note the correspondence from CALC and that devolved powers adopted through the High Consequence Infectious Disease Policy on 20th March 2020 would be discontinued with immediate effect.

013/20 DATE OF NEXT MEETING

RESOLVED to note that the next virtual meeting of the parish council would be held on 8th July 2020 at 7.00pm and called by electronic summons.

Meeting closed at 7.12pm

AGREED AT THE MEETING ON THE 9th SEPTEMBER 2020 ITEM 017/20 OF THE MINUTES

Signed (Chairman):.....

Date